

# ROCHESTER COMMUNITY HOUSE

Office Hours: Mon-Fri 9 am - 4 pm  
www.rochestercommhouse.org

816 Ludlow  
Rochester, MI 48307  
248 651 0622

## Wedding Rental Information

### Prices:

- Indoor reception: \$25 per guest (100 guest min/176 max).
- Outdoor tent reception: \$25 per guest (100 guest min/140 max) + \$500 tent fee.
- \$500 refundable security deposit for either type of reception.

### Hours:

Reception time lasts 5 hours. Normal hours are 6 pm - 11 pm. Afternoon reception can be arranged.

Outdoor ceremony is available and will add an extra hour.

Local ordinance requires event to end at 11 pm, Outdoor reception music must end by 10pm, doors are locked by 12 am.

### Wedding Amenities:

- 5 hour reception (+1 hour for outdoor ceremony)
- 90 minute decorating and delivery time the morning of the wedding.
- 90 minute caterer and delivery access (immediately prior to the wedding).
- Table linens (white) and napkins (choice of 11 colors).
- China, flatware, and water goblet. (see description below)
- 16' buffet table
- 8' appetizer or dessert table, 8' gift table, 4' x 4' cake table, round lobby table for guest seating cards, 8' DJ table.
- All accessory tables are linen-covered and skirted.
- RCH sets up tables (8-top), chairs, napkins, dishes, utensils.
- Coffee pot (30 or 60 cup-standard perk)
- Sugar & Creamer (containers only)
- Salt & Pepper shakers (filled)
- Pitchers
- Microphone, podium, and easels if requested.

### China includes:

- Dinner & salad plate
- Appetizer or cake plate
- Cup & saucer
- Flatware
- One water goblet per place setting.

\*Wine, champagne, or bar glasses may be rented through a rental company.

# ROCHESTER COMMUNITY HOUSE

Office Hours: Mon-Fri 9 am - 4 pm  
[www.rochestercommhouse.org](http://www.rochestercommhouse.org)

816 Ludlow  
Rochester, MI 48307  
248 651 0622

## Wedding Rental Information

### **Access:**

Decorating access: 90 minutes for florist, decorator, d.j. or cake deliveries. On Saturdays this early access is 9:30 am - 11 am. Doors are locked at 11 am.

Caterer access: 90 minutes immediately prior to contracted reception starting time.  
RCH is closed on Saturday and Sunday except for contracted access and rental times.

### **Booking:**

To book a date, RCH requires one half of the rental fee plus \$500 refundable deposit. Balance of payment will be made at a final appointment at least two weeks before event. Final guest count, table arrangement, linen order etc will be made at this time.

### **Capacity:**

Indoor capacity is 176 (head table included). Outdoor capacity is 140 (head table included).

### **Caterers:**

Caterers must be chosen from our Approved Caterers List. Caterer must provide a full wait, bus, and dishwashing staff. No guest caterers or homemade food are premitted for weddings.

### **Alcohol:**

RCH allows the host to provide the alcohol.

Host assumes alcohol responsibility but RCH limits consumption of alcohol to the five-hour reception block.

### **Restrictions:**

Please see "Decorating Policy" and "Buiding Rules".

# ROCHESTER COMMUNITY HOUSE

Office Hours: Mon-Fri 9 am - 4 pm  
[www.rochestercommhouse.org](http://www.rochestercommhouse.org)

816 Ludlow  
Rochester, MI 48307  
248 651 0622

## Wedding Ceremony in the Park

If you are having your reception at the Rochester Community House, you can also book our gazebo in the park for your ceremony. The site fee is \$500.

We provide:

100 white chairs.

Gazebo.

Small round table for unity candle, sand ceremony or flowers.

Includes one hour for guest arrival and ceremony

The bride, groom, and members of the bridal party will have access to the building one hour prior to the ceremony. Doors open for guests 30 minutes before the ceremony.

Beautifully furnished bridal room for the brides and bridesmaids to dress.

Groomsmen dressing area in the men's room.

Note:

The bar area of the main banquet room remains closed until your bartender begins serving at the start of your reception. Alcohol may not be served before this time.

*If you are planning a Wedding Ceremony without a reception call 248-651-0622 for more information.*

# ROCHESTER COMMUNITY HOUSE



816 Ludlow ● Rochester, MI 48307 ● 248 651 0622

[info@rochestercommhouse.org](mailto:info@rochestercommhouse.org)

"The House"



## **Lino's To-Go**

1989 25 Mile Rd Shelby Township 48316

**Tony: 248-963-2177**

[www.linostogo.com](http://www.linostogo.com)

## **Zio's Catering**

58888 Van Dyke, Washington 48094

**Maiani: 586-745-7722**

[order@zioscatering.com](mailto:order@zioscatering.com)

## **Kruse and Muer on Main**

327 S. Main, Rochester 48307

**Tina: 248-724-6191**

[www.kruseandmuerrestaurants.com](http://www.kruseandmuerrestaurants.com)

## **A Movable Feast**

149 Huron Ave, Mt. Clemens 48043

**Jennifer Witt: 586-954-2817**

[www.AMovableFeastCatering.com](http://www.AMovableFeastCatering.com)

## **2 Unique**

4303 Delemere Ct. Royal Oak 48073

**Adrienne Amelio: 248-549-5242**

[www.twounique.com](http://www.twounique.com)

## **Papa Joes Catering**

6900 N. Rochester Rd. Rochester 48309

**Amanda Johnston: 248-853-6263 x2**

[www.papajoesmarket.com](http://www.papajoesmarket.com)

## **Cass Catering**

Rochester, MI

**Cass Przybylski: 248-789-7250**

[www.casscatering.com](http://www.casscatering.com)

## **Catering By Katherine**

818 N. Main, Rochester 48306

**Mark & Lisa Bidinger: 248-652-0195**

[www.cateringbykatherine.com](http://www.cateringbykatherine.com)

## **Celebrity Catering**

75 West Long Lake, Troy 48098

**Matt Jenkins: 248-817-6880**

[CelebrityCateringUSA@yahoo.com](mailto:CelebrityCateringUSA@yahoo.com)

